

**UNIVERSITY OF MICHIGAN STUDENT TRANSFER-IN FORM**  
(only for J-1 students currently attending U.S. schools)

Dear Enrolling Student: \_\_\_\_\_

UM ID: \_\_\_\_\_

The University of Michigan requests the following necessary information so that we may correctly prepare your SEVIS DS-2019, which you will need to enroll at this University. **Please be advised that both Section A AND Section B must be completed.** Then fax this Transfer Form to "International Admissions Assistant" at **734-615-5281** as soon as possible.

**Please be aware that the University of Michigan will not be able to process your SEVIS DS-2019 and send it to you until after your school's release date has been reached. You should not request your SEVIS record to be transferred until you are certain at which school you will be enrolling.**

Upon receiving the DS-2019 from U-M, you must come to the International Center within 15 days of the program start date listed on your DS-2019 to complete the immigration transfer procedure. Failure to do so will result in the falling out of legal J-1 status.

**Section A: to be completed by the student:**

Upon completion of your final term at your current school, do you plan to travel outside the U.S. prior to enrollment at the University of Michigan?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide dates of travel outside the U.S.:

Date of departure from U.S.: \_\_\_\_\_ Date of return to U.S.: \_\_\_\_\_

If you will be travelling outside of the U.S., you will need to have the **U-M SEVIS DS-2019** in order to return to the U.S. Also, if your current J-1 visa will not be valid at the time your re-enter the U.S., you must use the U-M SEVIS DS-2019 to apply for a new J-1 student visa while abroad.

*Note: Please contact the particular US Embassy or Consulate for current visa processing time. This may take several weeks. <http://www.embassy.org>*

Student Signature: \_\_\_\_\_ Today's date: \_\_\_\_\_

Student email: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Section B: to completed by a RO, ARO, or ISA:**

The student named on this form has indicated he/she would like to transfer to the University of Michigan. Please provide the student's SEVIS ID and confer with the student to determine his/her RELEASE DATE.

1. SEVIS ID: \_\_\_\_\_ RELEASE DATE: \_\_\_\_\_  
(Please release to the University of Michigan – Ann Arbor P-1-00142)

2. Please indicate any Academic Training period authorized to the student while attending your institution, if applicable:  
\_\_\_\_\_

3. To the best of your knowledge, has the student maintained his/her non-immigrant status?

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please specify the reason: \_\_\_\_\_

RO/ARO/ISA Signature: \_\_\_\_\_ RO/ARO/ISA email: \_\_\_\_\_

RO/ARO/ISA Name Printed: \_\_\_\_\_ Today's date: \_\_\_\_\_

Name of current university/college/school: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

*Thank you for your time and assistance in providing the requested information.*